



**PASIFIKA**  
**EDUCATION**  
**C E N T R E**



# **PERFORMANCE REPORT**

**FOR THE YEAR ENDING DECEMBER 2019**

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**In 1978, the Pasifika Education Centre formerly known as the Pacific Island Education Resource Centre (PIERC Education) opened to support migrant Pacific communities living in Auckland.**

**Today, the Pasifika Education Centre has grown to become a registered Charitable Trust and New Zealand Qualifications Authority Registered Private Training Establishment providing training in community-based Pacific languages, Corporate Training cultural intelligence programmes, as well as Pacific language resources.**



# STATEMENT OF RESPONSIBILITY

## WE CERTIFY THAT:

- 1** We have been responsible for the preparation of these financial statements and the judgment used therein;
- 2** We have been responsible for establishing and maintaining a system of internal control designed to provide reasonable assurance as to the integrity and reliability of the financial reporting; and
- 3** We are of the opinion that these financial statements fairly reflect the financial position and operations of the trust for the year ended 31 December 2019.

The registered legal name of the trust is Pasifika Education Centre and the trust is referred to by this name throughout the financial statements section of this report (pages 22 to 37 inclusive)

**MR RON VIVIANI**  
Chair (from 1 June 2019)

**SALĀ DR PAFITIMAI FA'ASOULALA**  
**TAGOILELAGI-LEOTA**  
Board Member

# CHAIR'S REPORT

## TĒNĀ KOUTOU, FAKAALOFA LAHI ATU AND WARM GREETINGS IN ALL THE SACRED LANGUAGES OF TE MOANA NUI A KIWA

2019 was an exciting year as well as a year of significant change for PEC. The year started with the transition of the Board Chair Ms Mele Wendt (MNZM) ending her term with distinction, major changes to the Board membership with a new Chair appointed as well as two new members replacing outgoing members.

It has been a challenging year and a year of significant change for PEC. Following a change in government there were major changes to the board earlier in the year, with two new members replacing outgoing members.

### **Outgoing:**

Ms Mele Wendt (MNZM)  
Ms Metuakore Bates  
Professor Tania Ka'ai

### **Incoming:**

Dr Rae Siilata  
Mr Eli Tagi

### **Remaining:**

Mr Ron Viviani (Chair), Mr Iani Nemani, Salā Dr Pafitima Fa'asaulala Tagoilelagi-Leota; Ms Ai olupotea Sina Ai olupotea-Aiono (Ex-officio, Ministry for Pacific Peoples) and two vacancies to be filled at the beginning of 2020.

I am deeply grateful for work of the outgoing Chair and trustees for their huge passion, dedication, commitment, and valuable contributions made to PEC. I acknowledge Ms Mele Wendt (MNZM) for her daring leadership in times of great change for PEC and positioning this treasured taoga for the future. It is a legacy that started 40 plus years ago and continues to serve our Pasifika peoples in Aotearoa New Zealand today.

We also welcomed on board our new Trustees, two governors with a deep sense of purpose and a huge passion for Pacific languages, cultures, and people. The experiences and the skill set they bring will certainly add richness and value to the work of PEC.

One of the biggest boosts and a historical moment in all our efforts in Pasifika language revitalisation work was the renewed commitment for the Government of the day to the wellbeing of all New Zealanders. We acknowledge the Hon Minister Aupito Su'a William Sio and the Ministry for Pacific Peoples (MPP) for reaffirming the significance of Pasifika languages identified in the Lalanga Fou Pacific Vision Summit in November 2018, and then fully investing into this vision in the Wellbeing Budget of May 2019. We are grateful to the Minister and the team at MPP.

In early 2019, with our new CEO, Tuiloma Gayle Lafai'ali'i in place, we were able to continue with our Pasifika community language courses in partnership with Manukau Institute of Technology (MIT).

These courses were delivered within the Pasifika Community Centre at their Otara North Campus. We were able at this stage to address the challenges with the TEC funding process and to fully utilise MIT's SMS (student management system). As we approached the end of 2019, it was evident that proposed changes in the Review of Vocational Education was creating uncertainty in the sector and this would also impact the partnership with MIT.

POSTSCRIPT: In March 2020, it was mutually agreed between the partners to end this fruitful relationship. We are grateful to MIT for their support and the space that they provided in our time at the North Campus in Manukau.

We were also given a renewed mandate with transitional funding from the Ministry for Pacific Peoples to begin pivoting PEC towards offering a digital learning platform with greater reach and a national presence. In September 2019, we were able to re-examine the strategic direction of PEC and to formulate an appropriate response to these objectives. We have now settled on 3 key strategic priorities as noted:

- Revitalised Pacific languages, ensuring that they are linguistically and culturally sustained
- Meaningful advocacy with and work alongside stakeholders to drive the achievement of culturally linguistic and sustainable language revitalisation
- PEC achieving excellent and long-lasting results including a strong, financially sustainable organisation

We also acknowledge the great work of our CEO, being instrumental in getting the key fundamentals in place with the end of the year fast approaching.

We have been fortunate to get a team of skilled professionals on board and securing an office space – a new home for PEC so that we were ready start 2020 with all cylinders firing.

We are grateful to our learners, funders and all stakeholders. We also acknowledge the community organisations and individuals who support us and our work.

In ending, Fakaau Lahi to our CEO, Tuiloma Gayle Lafai'ali'i and her team, tutors and contractors who have contributed to the work of PEC in the last 12 months. We still have major challenges ahead, however, we are also excited by the opportunities this presents. The task that we have set ourselves is one of great significance, it is the revitalisation of our Pasifika languages. It is to ensure that we care, nurture, and sustain Pasifika languages within our homes, within our communities and in our hearts.



Ron Viviani  
Chair of Pasifika Education Centre

**Kia Fakaalofa  
mai Atua –  
Kia Monuina**

# CHIEF EXECUTIVE'S REPORT

## TĀLOFA LAVA, MALO E LELEI, KIA ORANA, FAKAALOFA LAHI ATU, FAKATALOFA ATU, MALO NI, NI SA BULA VINAKA, NOA'IA 'E MAURI, KAM NA MAURI, KIA ORA

2019 started after an initial three-month induction into the role of Director in 2018. The Board agreed in 2019 to return the title back to Chief Executive Officer.

Following ongoing years of funding insecurity, 2019 can be summed up as a year of re-setting our foundation, consolidating our services, improving our quality management systems, and embedding quality practice throughout our operations. This was not a small task by any measure, and with our small team of only three fulltime employees quite a challenge to achieve in such a short time.

We started the year with a team of three, and despite some recruitment challenges throughout the year, following a Board approved restructure, we were able to recruit a new position, the Programmes and Student Coordinator, and we welcomed Ms Papali'i Ida Fuimaono who started with us in November 2019.

2019 was a very positive year academically for PEC, with over 1100 students participating in our FREE Pasifika community-focused language courses across four academic terms. Funded through the Tertiary Education Commission (TEC) and administrated through a Joint Venture with the Manukau Institute of Technology (MIT) the 2019 student throughput was a significant increase (76%) from the 2018 performance year.

This was achieved through effectively and efficiently implementing the necessary student management processes to ensure eligibility, participation and completions.

We are fortunate to have a very dedicated and loyal team of Pasifika language experts and tutors who week after week continue to serve our communities in this way.

Our Corrections NZ contract continued to be well received by inmates of the Fale Pasifika at Springhill Corrections Facility, but due to Serco's internal constraints we ended our free language services at Serco Wiri.

As part of the strategic direction in an ongoing reduced funding environment, some operational changes were necessary, and 2019 was the year for implementing these:

- 1) The Board agreed to work towards exiting the joint venture with MIT by the end of 2020 however, due to funder rules, this actually occurred in early 2020 and so plans were being laid in the last quarter of 2019 to ensure business continuity moving forward without this funding stream.
- 2) Part of this exit plan included a relocation to our own premises, and we ended our lease agreement with MIT on 31 December 2019.
- 3) With the end of funding from TEC looming (administered by MIT) we had already begun discussions and negotiations with the Ministry for Pacific Peoples (MPP), and by the end of May 2019 we secured funding for languages, cultures and identity under the Government's Wellbeing budget – from a \$20m allocation, PEC were able to secure \$3.9m over a four year period.

The MPP year 1 investment (Nov 2019 – 30 June 2020) allowed us to focus on the development of an online learner platform and systems (PolyeLearning) allowing us for the first time in PEC's history to offer our language courses outside of Auckland (and internationally to a small percentage of our overall total students).<sup>1</sup>

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<sup>1</sup> Update in 2020: PEC currently offers 20+ courses online via online video conferencing software (ZOOM) and students are enrolled into their course and access their learning material via PolyeLearning (powered by Moodle)

Our teaching staff numbers have fluctuated as a direct result of fluctuating funding, however the MPP investment allows us to accurately plan our specific needs for the next 3 years and beyond. Our tutors continue to be leaders in the teaching of their language and culture, and student satisfaction remains very high. As in previous years, Pasifika language tutors continue to be difficult to secure and we are looking at a plan for professional development as we move to implementing new technologies for teaching in 2020 and beyond. The opportunity to go online, means that we can reimagine how our staffing needs can be achieved, as we no longer need to be office based.

In 2019, the National Languages Policy group was led by Tuiloma Lina Samu from the Human Rights Commission to help drive ongoing advocacy for the place of Pasifika languages. The Auckland Languages Group continues to be a strong voice across strategic activities led by COMET. PEC Chairs The Mana Pasifika Alliance (MPAG) group however it has proven difficult to get all the stakeholders together, and so there may be opportunity to re-frame the group membership and outputs, so that the MPAG can be more effective moving forward. MPP under the wellbeing budget 2018, established a Pacific Language Unit, so there is great opportunity for us to work more collaboratively across a range of advocacy groups working for the same outcome – thriving Pasifika languages here in Aotearoa. There is a core group of members across all three advocacy groups, so PEC is well represented at each level.

After a full year in the role, I have thoroughly enjoyed the work, met the challenges head on and sought to remove many barriers and relished the opportunity to drive PECs agenda and advocate for the critical role of PEC as the only Pasifika led community organisation working in the space of Pasifika languages.

Re-positioning PEC as the key Pasifika language hub has been a key priority and promoting our brand and services has meant an increase in students, an increase in book sales of language resources, and a significant increase in our translation services. When funding was low, PEC continued to quietly operate in the background in survival mode. We are now revived, reenergized and reemerging as the lead organisation in Aotearoa New Zealand for Pasifika identities, languages and cultures. We are excited to open our new office and launch our new online learning portal in early 2020!

As always, we cannot do this task on our own – the job is too important and too big, so I also want to extend a heartfelt fa’amalō lava to our Governance Board and the two chairs who led us throughout 2019, Ms Mele Wendt (MNZM) and Mr Ron Viviani. I had the pleasure of working with a passionate and skilled Board and look forward to even more gains as we head into 2020.

I especially wish to acknowledge all our tutors throughout 2019. Thank you for stepping up to the increased workload on top of full time employment, for being available in your own personal time to offer evening classes, and for having an ongoing passion to share your knowledge, wisdom and love for your own language and culture. You are our frontline representatives of PEC, and the reason why students keep coming to our classes so I acknowledge all the hard work, effort and love you put into your tutor role. Mālō lava le tauivi!

A very special thank you to Crystal for putting in all the extra hours and stepping up when the challenges kept coming. You are greatly appreciated.

And of course, we can’t do what we do without our students. I have had the privilege of sitting in on a number of our courses, and I’m always humbled by the efforts our students make to keep their heritage language alive and thriving! Thank you for choosing PEC!



Tuiloma Gayle Lafaiali'i  
Chief Executive

**Fa’afetai,  
fa’afetai,  
fa’afetai  
tele lava**

# PERFORMANCE AGAINST PRIORITIES

The purpose of this statement is to provide a summary of our achievements during 2019 against our PEC Strategic Plan revised in late 2018. The Plan guides the work of PEC at a strategic level and also provides our organisation's vision, mission and values.

## WE ENVISION

Pasifika Education Centre is a recognised Pacific centre of excellence for Pacific language revitalisation, cultural knowledge and advocacy across Aotearoa and throughout the Pacific region.

## WE AIM FOR

- Revitalised Pacific languages, ensuring that they are linguistically and culturally sustained
- Meaningful advocacy with and work alongside stakeholders to drive the achievement of culturally linguistic and sustainable language revitalisation.
- PEC achieving excellent and long-lasting results including a strong, financially sustainable organisation.

## WE VALUE

- Va Tapuia | The Relational Space, Reciprocal Relationships
- Tauhi Vaha'a | Care for, look after, maintain
- Guardianship | stewardship | Belonging | Inclusion
- Self-determination, strong in identity
- Alofa | Mokoina | 'Ofa | Love
- Fa'aaloalo | respect
- Tautai | Our role as navigators / leadership
- Tautua | Service with humility
- Āiga | Kainga | Family, Communalism, Collective responsibility
- Atua | Our Spirituality

## WE'LL GET THERE BECAUSE OF OUR

- Clarity of purpose and commitment to the cause
- Advocacy for better support and resourcing for Pasifika languages and culture
- Innovative approach to nurturing and growing language and culture
- Regional (ie, wider Pacific region) approach; thinking globally, acting regionally
- Research based advocacy, service design and delivery

## AND SO, AS A GOVERNANCE BODY, WE WILL

- Tackle the hard issues in the interests of our constituents
- Adopt an underpinning of Pasifika cultural values in all we do
- Grow our resource pool and manage resources efficiently and effectively
- Work collaboratively and constructively with all stakeholders
- Support the Chief Executive and staff in the delivery of the strategy

## OUTCOMES

### 1. STRATEGIC MEASURES

Supporting delivery on Maori and Pasifika aspirations via sustainable revitalisation of Pacific languages in New Zealand.

### 2. IMPACT MEASURES

- Strong partnerships delivering excellent results
- Effective advocacy with and between key contributing stakeholders
- Good governance and operational excellence

### 3. PROGRAMME DELIVERY

- Annual work programme/plan being delivered in line with agreed methodology and within agreed budget
- Critical risks being managed to agreed plan and in alignment with the law
- Effective monitoring and evaluation of inputs, outputs, impact and expenditure
- Effective business model for sustainability
- Fit for purpose operating form and function bedded down and performing to agreed standards



**WE AIM FOR:**

# **THRIVING LANGUAGES, CULTURES & IDENTITY**

Revitalised Pacific languages, ensuring that they are linguistically and culturally sustained

## **COMMUNITY-BASED PASIFIKA LANGUAGE PROGRAMMES – ACE IN COMMUNITY FUNDED BY TEC (ADMINISTERED BY MIT)**

The 2019 goal was to increase our student numbers. This required us to offer a greater number of courses across our three sites. Our greatest limitation to this was securing tutors (this has always been an ongoing issue for PEC as it is difficult to find someone with the prerequisite teaching skills, but also who can be available in the evening to teach).

We are pleased to report a total of 119 courses were offered by PEC, across three delivery sites (South Auckland, Central Auckland and West Auckland) in the following six languages: Reo Māori Kūki Āirani (Cook Islands Māori); Gagana Sāmoa; Lea-faka Tonga; Fāeag Rotuām (Rotuman); vagahau Niue; and Vosa vaka-Viti (Fijian).

Three levels were offered across the sites – Introduction to Identity, Language and Culture; Everyday conversation; and Maintaining Language & Culture. Additionally, for gagana Sāmoa, two fa'amatai courses were also offered – Fa'amatai bilingual and Sāmoan Oratory.

TEC funding is directly related to students consistently attending classes; however our data continues to show that students often find it difficult when competing family, school, sports, church and community events impact on their ability to attend. We are often asked if we can offer classes in the weekend, however we do not have the capacity for this and during sports season this would not be viable.

We are heartened by learner feedback that confirms their passion for language and culture. Because we have re-shaped our recruitment, we have secured a greater proportion of learners who are non-fluent native speakers, and we know that even a short course (20 hours face to face facilitated by the tutor, and 10 hours self-directed learning, practice and study) do make a difference. The cultural part of the course helps to put the language into context so that students understand not just by rote learning, but also by being able to contextualise their language.

At the 12 July 2019 board meeting, it was resolved that the Board would establish the inaugural Academic Sub-Committee of the Board effective 1 August 2019, chaired by Dr Rae Siilata, and includes Dr Tania Ka'ai and Salā Dr Pafitimai Tagoilelagi-Leota (Deputy Chair). Looking forward to 2020, we are expectant for the robust advice and direction the sub-committee will contribute to course design, delivery and especially biliteracy pedagogy.

We continue to establish capacity to further develop a Tokelauan language course as our commitment to our Realm languages..

## **PASIFIKA INTRODUCTION TO COMPUTERS; AND PASIFIKA INTRODUCTION TO EVERYDAY ENGLISH BOTH ACE (COMMUNITIES) FUNDED**

Both these courses were run at the Manukau Institute of Technology training rooms, during the evening. These two programmes (Computing and English) proved very difficult to recruit for during 2019 despite good engagement in 2018, and the Board have agreed that strategically these courses no longer align with the future direction of PEC, so we will be seeking to exit from them at the end of 2020, having secured this funding for the 2020 period.

## **KOLOA: INTRODUCTION TO INDIGENOUS PACIFIC KNOWLEDGE AND COMPETENCY TRAINING PROGRAMME**

Throughout 2019, PEC invested in the research and development of our Koloa programme. We identified that individual organisations' had very specific and individual concerns that they were trying to solve by offering these workshops as professional development options for their staff and teams, and a one size fits all programme would not effect the type of change they were hoping for.

By working closely with these clients, we were able to customise a one-day programme that was not just informative, but also challenged mind-sets, worldviews, and organisational systemic issues. Successful programmes were run with the Ministry of Education tier 3 and 4 managers, and the Royal NZ Defence Force in 2019. Ongoing planning for future programmes is being discussed with both these clients, as well as new clients for a 2020 rollout.

## **PEC SOCIAL MEDIA AND WEBSITE**

In 2019, with the establishment of our online platform, we are working towards redesigning our look and feel on the website to match our new learner portal. Our Facebook engagement continues to be our main means of communicating with our audiences generally, and the PEC online community. Our total Facebook page followers increased 9,629 followers in December 2018 to 10,147 by Dec 2019.

As part of our goal to be a one stop hub for Pasifika languages, Facebook is now the main means for promoting PEC's programmes and Pacific languages and cultures.

## **PEC ONLINE BOOK SALES AND REFERENCE COLLECTION**

We have been slowly working towards rebuilding our online store and have made small gains particularly in key resources that benefit our students' learning journey. We have worked with a small group of suppliers to increase our capacity, and to meet the immediate needs of learners. We still get a substantial number of requests for resources for school-aged learners (which we have not traditionally stocked, being funded for 16yrs and above learners only). However, due to demand we are now seeking to diversify our resource offerings in the next 2-3 years especially where those resources may already be digitised, such as eBooks etc.



**WE AIM FOR:**

# **MEANINGFUL ADVOCACY**

Advocacy with and alongside stakeholders to drive the achievement of cultural linguistic and sustainable language revitalisation

## PASIFIKA LANGUAGES, CULTURES AND IDENTITIES

In 2019 PEC continued its advocacy role by connecting with other Pacific language and cultural advocates in sharing ideas and activities that grow and advance the importance and sustainability of Pasifika languages and cultures in Aotearoa. The CEO was able to travel to Niue at the end of April and present on our current and future work for vagahau Niue at PEC. The Niue Fono was hosted by Dr Colin Tukuitonga, who is the lead for the vagahau Niue reset strategy. Additional follow up fono were then held back here in Auckland NZ.

We acknowledge and celebrate the connections we have created and maintained with various agencies, community groups and individuals who also are strong advocates for Pasifika languages:

- COMET who chair the Auckland Languages Strategy Group
- Department of Internal Affairs who supply translation jobs
- Human Rights Commission who chair the National Languages Policy Working Group
- Various stakeholders who are members of Mana Pasifika Alliance chaired by PEC
- Ministry for Pacific Peoples led Family of Four which includes Pacific Business Trust; Pacific Media Network; Pasifika Futures and PEC
- Ministry for Pacific Peoples newly established Pacific Language Unit

## PASIFIKA LANGUAGES ADVOCACY

The CEO participated in all the key Pasifika advocacy activities throughout 2019 including reviewing and contributing to various policy papers, including the MoE hosted ACE consultation in early 2019. Ongoing activities have continued for the Pasifika Languages Policy work led by the Human Rights Commission throughout 2019. Additionally, the CEO has continued to build a strong working relationship with the Ministry for Pacific Peoples (MPP) as they have worked to establish and set up the MPP led Language Unit based in Wellington.

## PEC PACIFIC LANGUAGE WEEKS

As an unfunded organisation for Pasifika Language Weeks, we have still undertaken to have an online presence to support the work of the Ministry for Pacific Peoples in respect of promoting Pasifika languages in NZ, and in particular, the MPP led Pasifika Language Week celebrations. We have done this by sharing and promoting MPP developed resources and highlighting various community-led initiatives throughout each dedicated language week. Although we lack the resource to run our own language week events, we continue to advocate for and celebrate all the work being done by the various providers across New Zealand.

Under the MPP Pasifika Language Unit, they have committed to undertaking a review of the various national activities, and PEC are keen to understand how we can contribute to the ongoing promotion of our languages here in Aotearoa New Zealand as part of the wider collaborative activities.

## MINISTRY FOR PACIFIC PEOPLES (MPP)

2019 has been a strategic year for PEC and MPP, as we have positioned to be the Pasifika language hub in Aotearoa New Zealand. Secure funding confirmed in May 2019 from MPP for the upcoming four years provides certainty as we reimagine a digital space for engaging learners. The initial portion of MPP funding was to develop an online portal, due to be launched in the first half of 2020.

## PEC AND PACIFIC MEDIA NETWORK (PMN)

In 2018, we began discussions in developing a Memorandum of Understanding to strategically partner with PMN on joint opportunities to promote Pasifika languages and cultures through the various activities both organisations undertake. Some of the potential shared activities include access to recording studios to create high quality audio resources, to promote Pasifika languages together in a cohesive and planned approach, and provide access to language tutors to support language translations and pronunciation for on-air presenters.





**WE AIM FOR:**

# **ORGANISATIONAL EXCELLENCE**

PEC achieving excellent and long lasting results including a strong, financially sustainable organisation

## NEW BOARD OF TRUSTEES

In June we transitioned to a new Chair, Mr Ron Viviani following the end of term for Ms Mele Wendt. Ms Wendt had championed for the ongoing support and funding from Government and led the Board through some highly challenging times, and we acknowledge the groundwork she led to position PEC for the future. Mr Viviani took up the reigns as NZ was going through significant national and global impact, and the Government launched their Wellbeing Budget 2019. This budget has positioned PEC well for the short term future and Mr Viviani has pulled together a Board that was in the middle of transitioning with outgoing members at the end of their term, and new incoming members appointed by the Minister for Pacific Peoples.

## PEC AND MANUKAU INSTITUTE OF TECHNOLOGY JOINT VENTURE

31 December 2019 saw the end of the term of the joint venture, and ongoing impacts to funding meant that we would not be able to renew the joint venture or lease agreements heading into 2020. PEC had been in the joint venture with MIT since 2017 and acknowledge the support provided to provide us a home office where our courses and community workshops were run. During this time of stabilization, we were able to open satellite classrooms in Auckland Central and West Auckland which allowed us to provide free classes to 1100 students in 2019. Processes to officially wind up the joint venture were implemented in the last half of 2019. PEC continues to deliver NZQA approved training schemes at levels 1-4.

With MIT in the middle of the Tertiary Sector's Review of Vocational Education (RoVE) and the consequent merging of the Institutes of Technology & Polytechnics (ITPs) sector into one NZ Institute of Skills and Technology it strategically positions PEC to be a key leader in the delivery of Pasifika language and culture courses to the NZ market.

In mid-August Ms Aiono Manu Faaea-Semeatu (Academic Manager) resigned from PEC to move into a senior management role at the Manukau Institute of Technology (MIT). There were some transition periods covered by the current PEC Administrator Crystal Fetalai and the CEO which put a strain on resources, however we are grateful for the leadership from the Board who supported us through some difficult periods throughout the year. We also acknowledge external support to help us through these periods from MV Consulting Ltd.

The improved internal systems meant that our reporting was current, accurate and on time, reflected in PEC being able to secure its full allocation of funding for the year, against budget.

The overall financial outcome at 31 December 2019 is a reflection of improved financial planning, tighter management of finances against budget, and a review of the costs of delivery of services. The net result is a positive financial status, following two years of a deficit outcome.

## OPERATIONAL CHALLENGES

PEC has been understaffed since the significant drop in funding allocation approximately 6 years ago to the ACE Sector in general and Pasifika languages specifically, and this is reflected in only having a maximum of four full time equivalent staff during the year and at some points in the year only two full time equivalent staff. It has been hard. But by focusing on core business, sharpening our processes and reviewing outdated policies and systems, meant that we have been able to effectively streamline our activities and work within the budget rather than overspending. This has been extremely rewarding to see how far the organisation has come.

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*“Improving my knowledge and confidence in my reo tupuna has been a lifelong journey for me. Language learning is never easy, but the PEC and particularly our tutor Mareta Tere has led me and my fellow students with love, encouragement and inclusiveness. This has quietly increased my strength to commit for the long term, and has drawn me closer in so many ways to my Rakahanga community both in New Zealand and throughout the wide Ocean. Meitaki ma’ata, ko te Atua to tātou tiaki.”*

## DAVID GREIG, MOUNT EDEN



“I’ve taken the Rotuman Language courses each year that they have been offered through PEC (since 2017), and continue to be very grateful that such a reputable and longstanding community learning institution includes the Rotuman Language and Culture.

These courses have been versatile enough to appeal to someone like me, who already regularly engages with the Rotuman language and culture through church and community commitments, as well as also appealing to those like my own relatives and other class mates who have taken the courses with little or no previous experience or engagement with the Rotuman language, culture or community.

From my own experience, I’ve found so much value in learning, revising and understanding the basic parts of our language, like the alphabet, vowel variations, word origins, the long and short forms of words, etc -which in my view, are all worthy of being the main focus for teaching in their own right, but unfortunately in many of our community and family settings are often overlooked or viewed as a secondary priority to various theological, political, socially aesthetic, or economic influences and values.

I also really appreciated that we were able to be creative with our end of course class presentations. From this I have been able to translate and even compose a collection of children’s songs and learning resources in Rotuman, which was helpful to demonstrate competency, and will continue to be helpful for the children in my family and Rotuman faith community for many more years to come, I’m sure.

Thank you so much for allowing a space for our beautiful, unique and still quite fragile language to be nurtured, and to grow in Aotearoa! Faiakse’ea ma Alalum!” .

**TERITO PEYROUX**



Fai mai le upu 'A leai se gagana, ua leai se aganu'u. A leai se aganu'u, ua po le nu'u.' Ne'i mea ane ua galo le gagana o le ta fa'asinomaga. O le ala lea o nei vasega. E fa'aolaola ai pea le ta aganu'u.

There's a saying 'Without language, there is no culture. Without culture, the village is in darkness.'

In summary, lest we forget the language of our inheritance. We hold these classes to prevent us from living in darkness.

**TAUANU'U PERENISE TAPU SITAGATA (SAMOAN LANGUAGE TUTOR, PEC)**





These classes are open to everyone who feel that they want to pick up their language. These classes offer the opportunity for you to come and give it a go. We will cover the language but also aspects of the culture such as hair cuttings etc. Start your learning journey, jump on board the vaka!

**LOLOKINI LYNN PAVIHI (PEC VAGAHAU NIUE TUTOR)**



“I’ve always been passionate about my own mother tongue, even though I have a good command of the language, I knew there was a part of fa’ asamoā and aganū’u that was missing. And a lot of it is about understanding...we go to family events and participate but there’s always been a gap for me in learning the oratory side. PEC I found was a safe environment, no politics, no ego - just a classroom. And I admire the giving nature of the tutors.”

**SILIGA SETOGA (FA’AMATAI BILINGUAL STUDENT)**





"I became a PEC tutor because I have a passion for Gagana Samoa, and I love the engagement that we have with our community and we provide a safe environment for our students to come and explore and learn, and also to make mistakes (so that we can correct them, and get it right!)."

**MALAESILIA SANTA-IULIA IOANE  
(PEC GAGANA SAMOA TUTOR)**





I'm really proud of the work that the staff do here at PEC. Although our classes are only 20 hours long face to face teaching, our tutors put in far more hours to provide the class as well as customised lessons and support over and above what's required, as they have such a passion for their heritage languages. They genuinely love teaching both about their language and culture, and a large proportion of our learners return again and again as they find it a really safe place to learn. I myself have done three of the fa'amatai classes, and each of them are different yet complementary. I will be doing these classes for many years to come..

**TUILOMA GAYLE LAFAIALI'I (PEC CEO AND GAGANA SAMOA LIFE-LONG LEARNER)**



# PERFORMANCE REPORT

**FOR THE YEAR ENDED 31 DECEMBER 2019**

Prepared by Cloud9 Accountants Limited

# Entity Information

## Pasifika Education Centre For the year ended 31 December 2019

### Legal Name of Entity

Pasifika Education Centre

### Entity Type and Legal Basis

Charitable Trust

### Registration Number

CC36021

### Entity's Purpose or Mission

PEC's vision is to see an enriched Aotearoa through participating in Pasifika languages and cultures. Our Mission is to be a sustainable national hub for Pacific languages and cultures, innovating collective solutions that build Pacific cultural capital, capability and leadership in Aotearoa and beyond.

### Entity Structure

The Pasifika Education Centre is registered with the Companies Office for Societies and Trusts. It is also a registered Charity.

### Main Sources of Entity's Cash and Resources

Contracts and grants

### Main Methods Used by Entity to Raise Funds

Contracts and grants

### Entity's Reliance on Volunteers and Donated Goods or Services

Minimal

### Physical Address

Pacific Business Hub, Suite 4/9 Sharkey Street, Manukau

### Postal Address

P.O Box 22654, Otahuhu, Auckland, New Zealand, 1640

# Approval of Financial Report

## Pasifika Education Centre For the year ended 31 December 2019

The Trustees are pleased to present the approved financial report including the historical financial statements of Pasifika Education Centre for year ended 31 December 2019.

APPROVED

*Ron Hiku Viviani*

Ron Hiku Viviani (Jul 30, 2020 07:19 GMT+12)

Chairperson

Name: Ron Hiku Viviani

Date Jul 30, 2020

*Eli Tagi*

Eli Tagi (Jul 30, 2020 05:41 GMT+12)

Treasurer

Name: Eli Tagi

Date Jul 30, 2020

# Statement of Service Performance

## Pasifika Education Centre

For the year ended 31 December 2019

### Description of Entity's Outcomes

The community-based Pasifika language programmes for the year 2019 have recorded a 95% increase in enrolments compared to the year 2018. This demonstrates the significant efforts implemented by the new PEC team to meet funding requirements through high quality student administration processes. Filling courses, retaining students and progressing them through our different course levels is a key focus for PEC as we head into 2020.

	2019	2018
<b>Description and Quantification of the Entity's Outputs</b>		
Total students enrolled	1,145	908
TEC target number of students	1,200	1,711
Percentage increase (decrease) on target %	95	(47)
Percentage increase (decrease) on previous year %	76	(57)

	2019	2018
<b>1. Gender participation rate</b>		
Male	498	399
Male enrolment %	43	44
Female	647	509
Female enrolment %	57	56

	2019	2018
<b>2. Ethnic student participation (In %)</b>		
Australian	1	-
British/Irish	2	-
Cook Islands Maori	12	15
Fijian	1	7
Indian	-	1
Maori	8	9
Niuean	10	10
Other	3	3
Pakeha	15	12
Samoan	42	39
Tongan	6	4
<b>Total Ethnic student participation (In %)</b>	<b>100</b>	<b>100</b>

# Statement of Financial Performance

## Pasifika Education Centre For the year ended 31 December 2019

	NOTES	2019	2018
<b>Revenue</b>			
Donations, fundraising and other similar revenue	1	95,000	5,000
Revenue from providing goods or services	1	891,396	522,141
Interest, dividends and other investment revenue	1	3	14
Other revenue	1	10,200	9,830
<b>Total Revenue</b>		<b>996,599</b>	<b>536,984</b>
<b>Expenses</b>			
Volunteer and employee related costs	2	478,985	377,281
Costs related to providing goods or service	2	238,842	110,040
Grants and donations made	2	674	1,100
Other expenses	2	140,230	104,867
<b>Total Expenses</b>		<b>858,729</b>	<b>593,288</b>
<b>Surplus/(Deficit) for the Year</b>		<b>137,870</b>	<b>(56,304)</b>

The above statement of financial performance should be read in conjunction with the accompanying notes to the performance report and the independent auditors report.

# Statement of Financial Position

## Pasifika Education Centre

As at 31 December 2019

	NOTES	31 DEC 2019	31 DEC 2018
<b>Assets</b>			
<b>Current Assets</b>			
Bank accounts and cash	3	73,861	55,139
Debtors and prepayments	3	352,340	113,452
<b>Total Current Assets</b>		<b>426,202</b>	<b>168,591</b>
<b>Non-Current Assets</b>			
Property, Plant and Equipment	5	16,377	17,884
<b>Total Non-Current Assets</b>		<b>16,377</b>	<b>17,884</b>
<b>Total Assets</b>		<b>442,578</b>	<b>186,475</b>
<b>Liabilities</b>			
Creditors and accrued expenses	4	170,225	10,045
Other Current Liabilities	4	25,968	67,915
<b>Total Liabilities</b>		<b>196,193</b>	<b>77,960</b>
<b>Total Assets less Total Liabilities (Net Assets)</b>		<b>246,385</b>	<b>108,515</b>
<b>Accumulated Funds</b>			
Accumulated surpluses or (deficits)	6	108,515	164,819
Current year earnings		137,870	(56,304)
<b>Total Accumulated Funds</b>		<b>246,385</b>	<b>108,515</b>

The above statement of financial position should be read in conjunction with the accompanying notes to the performance report and the independent auditors report.

# Statement of Cash Flows

## Pasifika Education Centre For the year ended 31 December 2019

	2019	2018
<b>Cash Flows from Operating Activities</b>		
Donations, fundraising and other similar receipts	95,000	5,000
Receipts from providing goods or services	1,060,787	596,055
Cash receipts from other operating activities	10,200	14,804
GST	(43,688)	(46,398)
Payments to suppliers and employees	(1,097,774)	(586,998)
Donations or grants paid	(674)	(1,100)
Interest, dividends and other investment receipts	3	14
<b>Total Cash Flows from Operating Activities</b>	<b>23,855</b>	<b>(18,623)</b>
<b>Cash Flows from Investing and Financing Activities</b>		
Payments to acquire property, plant and equipment	(5,133)	(5,224)
<b>Total Cash Flows from Investing and Financing Activities</b>	<b>(5,133)</b>	<b>(5,224)</b>
<b>Net Increase/(Decrease) in Cash</b>	<b>18,722</b>	<b>(23,847)</b>
<b>Bank Accounts and Cash</b>		
Opening cash	55,139	78,987
Closing cash	73,861	55,139
<b>Net change in cash for period</b>	<b>18,722</b>	<b>(23,847)</b>

The above statement of cash flows should be read in conjunction with the accompanying notes to the performance report and the independent auditors report.

# Statement of Accounting Policies

## Pasifika Education Centre

For the year ended 31 December 2019

### Basis of Preparation

The entity has elected to apply PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting - Accrual (Not-For-Profit) on the basis that it does not have public accountability and has total annual expenses equal to or less than \$2,000,000. All transactions in the Performance Report are reported using the accrual basis of accounting. The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future.

### Goods and Services Tax (GST)

The entity is registered for GST. All amounts are stated exclusive of goods and services tax (GST) except for accounts payable and accounts receivable which are stated inclusive of GST.

### Income Tax

Pasifika Education Centre is a registered charity (CC36021) under the Charities Act 2005 and is therefore exempt from New Zealand income tax.

### Bank Accounts and Cash

Bank accounts and cash in the Statement of Cash Flows comprise cash balances and bank balances (including short term deposits) with original maturities of 90 days or less.

### Changes in Accounting Policies

There have been no changes in accounting policies. Policies have been applied on a consistent basis with those of the previous reporting period.

### Fixed Assets

All property plant and equipment are recorded at cost less accumulated depreciation and impairment losses. Property plant and equipment acquired at an immaterial amount are not capitalised, they are recorded as an expense in the statement of financial performance. Gains and losses on disposals are determined by comparing the proceeds received with carrying amounts. These gains and losses arising from the disposal of an item of property, plant and equipment are recognised in the statement of financial performance.

### Depreciation

All classes of property, plant and equipment are depreciated over their estimated useful life on a diminishing value basis. Depreciation of all assets is reported in the statement of financial performance. Depreciation rates used for each class of assets are as follows:

Computer equipment - 50%

Leasehold improvements - 10%

Motor Vehicles - 30%

Office Equipment - 10% - 67%

### Receivables and Payables

Receivables are stated at their net realisable value. Payables represent liabilities for goods and services provided to the entity prior to the end of the financial year which are unpaid. Accounts payable are recorded at the amount of cash required to settle those liabilities. These amounts are unsecured and are usually paid within 30 days of recognition.

**Income Recognition**

Income is recognised when invoiced, or receipted except where income is received in advance. Grants are recorded when received and earned on stage of completion.

**Operating Expenses**

Operating expenses are recognised in the statement of financial performance upon utilisation of the services or at the date of the origin.

# Notes to the Performance Report

## Pasifika Education Centre For the year ended 31 December 2019

	2019	2018
<b>1. Analysis of Revenue</b>		
<b>Donations, fundraising and other similar revenue</b>		
Foundation North - Project funding	95,000	5,000
<b>Total Donations, fundraising and other similar revenue</b>	<b>95,000</b>	<b>5,000</b>
<b>Revenue from providing goods or services</b>		
Book Sales	6,240	6,323
Corrections	44,100	12,000
Koloa - Language services	21,250	1,500
MIT Income	199,863	439,254
MPP Funding (Contract Services)	600,400	24,000
TEC Funding (ACE)	-	33,665
Translations	19,543	5,399
<b>Total Revenue from providing goods or services</b>	<b>891,396</b>	<b>522,141</b>
<b>Interest, dividends and other investment revenue</b>		
Interest Income	3	14
<b>Total Interest, dividends and other investment revenue</b>	<b>3</b>	<b>14</b>
<b>Other revenue</b>		
Other Revenue	10,200	9,830
<b>Total Other revenue</b>	<b>10,200</b>	<b>9,830</b>
	2019	2018

## 2. Analysis of Expenses

<b>Volunteer and employee related costs</b>		
ACC Levies	-	628
Salaries and Wages	478,985	376,653
<b>Total Volunteer and employee related costs</b>	<b>478,985</b>	<b>377,281</b>
<b>Costs related to providing goods or services</b>		
Books Purchased	8,069	-
BOT Expenses	8,348	14,404
Corrections costs	884	-
Delivery of Koloa Programme	13,144	-
Foundation North - Project funding	85,000	5,000
Marketing and Promotions	54,926	45,381
NZQA Expenses	1,201	11,997
TEC Education Expenses	63,020	33,258
Translation costs	4,250	-
<b>Total Costs related to providing goods or services</b>	<b>238,842</b>	<b>110,040</b>

	2019	2018
<b>Grants and donations made</b>		
Koha	674	1,100
<b>Total Grants and donations made</b>	<b>674</b>	<b>1,100</b>
<b>Other expenses</b>		
Accounting Fees	7,326	5,854
Audit Fees	7,535	7,078
Bank fees	963	1,001
Computer expenses	753	58
Consulting and contracting expenses	5,560	25,077
Course expenses	(81)	1,010
Depreciation	5,355	2,638
Entertainment	5,031	837
Govt Agency Compliance	44	3,725
Insurance	6,208	4,583
Interest expense	-	2,299
Disposal	1,285	-
Motor Vehicle Expenses	4,630	3,532
Office expenses	4,853	20,104
Publications	-	1,814
Rent	61,175	2,262
Relocation Cost	978	-
Smart Payroll	1,670	1,092
Storage	2,124	2,575
Staff expenses	4,285	1,120
Student celebration and other events	730	6,114
Subscriptions	3,419	547
Telephone and Internet	10,976	10,614
Travel	5,411	933
<b>Total Other expenses</b>	<b>140,230</b>	<b>104,867</b>
	2019	2018

### 3. Analysis of Assets

#### Bank accounts and cash

ASB Bank	52,549	(8,164)
Westpac 00	17,716	59,710
Westpac Saver 01	3,596	3,593
<b>Total Bank accounts and cash</b>	<b>73,861</b>	<b>55,139</b>

#### Debtors and prepayments

Accounts Receivable	36,742	109,144
Accrued Revenue	312,085	-
Prepayments	3,513	4,308
<b>Total Debtors and prepayments</b>	<b>352,340</b>	<b>113,452</b>

#### 4. Analysis of Liabilities

##### Creditors and accrued expenses

Accounts Payable	19,208	1,783
Accrued Expenses	151,017	8,262
<b>Total Creditors and accrued expenses</b>	<b>170,225</b>	<b>10,045</b>

##### Other current liabilities

GST	10,465	11,134
Income in Advance	-	45,000
Provision for Annual Leave	15,313	8,137
Westpac Business MasterCard	190	3,645
<b>Total Other current liabilities</b>	<b>25,968</b>	<b>67,915</b>

#### 5. Property, Plant and Equipment

##### Computer Equipment

Computer Equipment	5,645	1,809
Less Accumulated Depreciation on Computer Equipment	(1,184)	(1,086)
<b>Total Computer Equipment</b>	<b>4,461</b>	<b>723</b>

##### Leasehold Improvements

Leasehold Improvements at Cost	4,073	4,073
Less Accumulated Depreciation on Leasehold Improvements	(939)	(591)
<b>Total Leasehold Improvements</b>	<b>3,134</b>	<b>3,482</b>

##### Motor Vehicles

Motor Vehicle at Cost	-	22,863
Less Accumulated Depreciation on Motor Vehicle	-	(21,671)
<b>Total Motor Vehicles</b>	<b>-</b>	<b>1,192</b>

##### Office Equipment

Office Equipment	20,511	19,736
Less Accumulated Depreciation on Office Equipment	(11,730)	(7,250)
<b>Total Office Equipment</b>	<b>8,781</b>	<b>12,486</b>

##### Total Property, Plant and Equipment

16,377 17,884

#### 6. Accumulated Funds

##### Accumulated Funds

Opening Balance	108,515	164,819
Accumulated surpluses or (deficits)	137,870	(56,304)
<b>Total Accumulated Funds</b>	<b>246,385</b>	<b>108,515</b>

##### Total Accumulated Funds

246,385 108,515

## 7. Commitments

Lessor	Asset Details	Term	Expiry	Monthly rent
Fleet Partners	Hyundai Tucson	36 Months	30 Oct 2022	\$688.85
Custom Fleet	Maxda CX5	36 Months	30 Sep 2022	\$532.00
Ricoh Finance	Copiers and Printers	60 Months	28 Feb 2021	Pay per use
Advaro Finance	Phone systems	60 Months	31 Mar 2020	\$678.50
Manukau City Centre Limited	Office space	42 Months	09 Aug 2023	\$5,416.50

## 8. Contingent Liabilities and Guarantees

There are no contingent liabilities or guarantees as at 31 December 2019 (Last year - nil).

2019 2018

## 9. Related Parties

### Related Party

Board of Trustee's fees	38,506	11,298
<b>Total Related Party</b>	<b>38,506</b>	<b>11,298</b>

## 10. Subsequent Events

Between the completion of the financial year and the signing of the financial statements the world has experienced a global pandemic known as COVID-19 which has led to unprecedented global disruption, office and business closures and the likelihood of a significant global recession. Pasifika Education Centre has been required to shut its offices and all staff were required to self-isolate and work from home for a minimum of 4 weeks from 24 March 2020.

The Board and management have considered the implications of the pandemic on the Pasifika Education Centre. The Board and management have taken the following factors into consideration when concluding it is appropriate to continue to use the going concern assumption in preparing these financial statements, and concluding that no impairment of assets is required:

- A significant portion of the revenues comes from the Ministry for Pacific Peoples
- The trust has a strong business continuity plan to maintain operations, and all staff are able to work remotely.
- The trust has good cash reserves and holds no bank debt.

The Trustees expect the 2020 financial performance of Pasifika Education Centre may be materially impacted but are unable to reliably estimate the possible impact due to the duration of the pandemics impacts on our people and in our markets.

## 11. Ability to Continue Operating

The entity will continue to operate for the foreseeable future.

## INDEPENDENT AUDITOR'S REPORT

To the Board of Trustees of Pasifika Education Centre

### Opinion

We have audited the accompanying performance report of Pasifika Education Centre on pages 1 to 14, which comprises the entity information, the statement of service performance, the statement of financial performance and statement of cash flows for the year ended 31 December 2019, the statement of financial position as at 31 December 2019, the statement of accounting policies and other explanatory information.

In our opinion:

- a) the reported outcomes and outputs, and quantification of the outputs to the extent practicable, in the statement of service performance are suitable;
- b) the performance report on pages 1 to 14 presents fairly, in all material respects:
  - the entity information for the year ended 31 December 2019;
  - the service performance for the year then ended; and
  - the financial position of Pasifika Education Centre as at 31 December 2019, and its financial performance, and cash flows for the year then ended in accordance with Public Benefit Entity Simple Format Reporting – Accrual (Not-For-Profit).

### Basis for Opinion

We conducted our audit of the statement of financial performance, statement of financial position, statement of cash flows, statement of accounting policies and notes to the performance report in accordance with International Standards on Auditing (New Zealand) (ISAs (NZ)), and the audit of the entity information and statement of service performance in accordance with the International Standard on Assurance Engagements (New Zealand) ISAE (NZ) 3000 (Revised). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Performance Report section of our report. We are independent of Pasifika Education Centre in accordance with Professional and Ethical Standard 1 (Revised) Code of Ethics for Assurance Practitioners issued by the New Zealand Auditing and Assurance Standards Board, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other than in our capacity as auditor we have no relationship with, or interests in, Pasifika Education Centre.

### Restriction on Responsibility

This report is made solely to the Trustees, as a body, in accordance with section 42F of the Charities Act 2005. Our audit work has been undertaken so that we might state to the Trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Trustees as a body, for our audit work, for this report, or for the opinions we have formed.

## **Trustees' Responsibility for the Performance Report**

The Trustees are responsible on behalf of the entity for:

- (a) identifying outcomes and outputs, and quantifying the outputs to the extent practicable, that are relevant, reliable, comparable and understandable, to report in the statement of service performance;
- (b) the preparation and fair presentation of the performance report which comprises:
  - the entity information;
  - the statement of service performance; and
  - the statement of financial performance, statement of financial position, statement of cash flows, statement of accounting policies and notes to the performance report in accordance with Public Benefit Entity Simple Format Reporting – Accrual (Not-For-Profit) issued in New Zealand by the New Zealand Accounting Standards Board, and
- (c) for such internal control as the Trustees determine is necessary to enable the preparation of a performance report that is free from material misstatement, whether due to fraud or error.

In preparing the performance report, the Trustees are responsible on behalf of the entity for assessing the entity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the entity or to cease operations, or have no realistic alternative but to do so.

## **Auditor's Responsibilities for the Audit of the Performance Report**

Our objectives are to obtain reasonable assurance about whether the performance report is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (NZ) and ISAE (NZ) 3000 (Revised) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the decisions of users taken on the basis of this performance report.

As part of an audit in accordance with ISAs (NZ), we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the performance report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of the use of the going concern basis of accounting by the Trustees and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the performance report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the entity to cease to continue as a going concern.

- Evaluate the overall presentation, structure and content of the performance report, including the disclosures, and whether the performance report represents the underlying transactions and events in a manner that achieves fair presentation.
- Perform procedures to obtain evidence about and evaluate whether the reported outcomes and outputs, and quantification of the outputs to the extent practicable, are relevant, reliable, comparable and understandable.

We communicate with the Trustees regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

### **Emphasis of Matter**

Without modifying our opinion, we draw attention to the disclosures in note 10 on page 14 which outline the effects of the COVID-19 pandemic on Pasifika Education Centre. It is difficult to determine the full effect of it on the Trust at this time.



**Joel Ram T/A D'Mello Chartered Accountants Limited**

**Auckland**

**05 August 2020**

# OUR BOARD & STAFF MEMBERS

## FOR THE YEAR ENDING 2019

### BOARD OF TRUSTEES

Ms Mele Wendt (MNZM) (Chair)  
Professor Tania Ka'ai  
Mr Ron Viviani (Chair from 1 June 2019)  
Mr Iani Nemani  
Ms Metuakore Bates  
Pafitimai Dr Fa'asaulala Tagoilelagi-Leota  
Ms Ai olupotea Sina Ai olupotea-Aiono (Ex-officio)  
Dr Rae Siilata (from 1 July 2019)  
Mr Eli Tagi (from 1 July 2019)

### OUTGOING BOARD OF TRUSTEES

Ms Mele Wendt (MNZM) (Chair) 31 May 2019  
Professor Tania Ka'ai 31 Dec 2019

### Chief Executive Officer:

Tuiloma Gayle Lafai'ali'i (MEd, BA)

### Academic Manager:

Aiono Manu Fa'aea-Semeatu to mid-Aug 2019  
vacant from mid-Aug 2019

### PEC Administrator:

Crystal Fetalaiga

### Programmes & Student Coordinator:

Papāli'i Ida Fuimaono appointed from Nov 2019

### TEACHING TEAM

#### Gagana Sāmoa Tutors:

Asiava Atonio Tuipe'a, Fa'anunu Aneru, Fuatino  
Nu'usavili, Jennifer Tapu, Lafoaluga Sakaria, Leuga  
Sofata Ata, Levao Fasia Paleti, Malaesilia Santa-Julia  
Ioane, Malia Tu'ai, Sieni Voowinden, Tafa Fenika,  
Tauanu'u Perenise Tapu Sitagata

#### Reo Māori Kuki Āirani (Cook Islands) Tutors:

Linda Zoll, Mareta Tere, Mama Taunganui Tuakana

#### Vosa Vakaviti (Fijian) Tutor:

Amelia Tokalaureve

#### Rotuman Tutor:

Fesaitu Solomone

#### Lea-faka Tonga Tutors:

Aisea Mahina, Ahotaeiloa Toetu'u, Mele Lolohea

#### Vagahau Niue Tutors:

Lynn Lolokini Pavihi, Meleveti Makaola

#### ESOL Tutor:

Anna Cullen

#### Pasifika Computer Tutor:

Matthew Aiofaiva

#### Koloa 'a e Pasifika Facilitators:

Papāli'i Pale Sauni, Mati Filemoni Timoteo,  
Saveatama Eroni Clarke

#### SERCO Wiri Prison:

Tofa Danielson Winterstein

#### Springhill Corrections Facility (Waikato):

Viliami Sau and Annie Mataora Sau  
(Tongan Identity Programme)

Rev Dr Danny Ioka and Rev Siitia Siitia  
(Samoan Identity Programme)

Steeve Laufilitonga-Maka and Soane Tatuila  
and Sihoakimi Tatuila  
(Cultural Dance Programme)

Lanzwell Laau Leavasa and Hans Purcell  
(Performing Arts)

# OUR DIRECTORY

## Registered Office to 31 Dec 2019:

Alexander Crescent, Gate 13, MIT North Campus, Otara  
Postal: PO Box 22-265, Otahuhu Auckland 1640  
Phone: (09) 260 4042  
Fax: (09) 276 3656  
Website: [www.pec.ac.nz](http://www.pec.ac.nz)

PO Box 22-654, Otahuhu 1062,  
Auckland

## Entity's Charitable Purpose:

PEC's vision is an enriched Aotearoa through participating in Pasifika languages and cultures.

Achievement of our vision is through our mission, to be a recognised Pacific centre of excellence for Pacific language revitalisation, cultural knowledge and advocacy across Aotearoa and throughout the Pacific region.

## Entity Structure:

The Pasifika Education Centre is registered with Companies Office for Societies and Trusts. It is also a registered Charity. PEC's Charities Registration number is CC36021.

## Source of Funds:

The Pasifika Education Centre's primary source of funding is through receipt of government funding. Additional sources of funds are from provision of services, grants for special projects, and book sales.

## Auditors:

D'Mello Chartered Accountants  
27 Great South Road, Epsom | PO Box 9914,  
Newmarket, Auckland 1149

## Accountant:

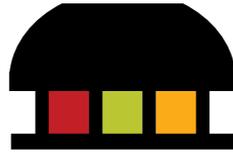
Cloud 9 Accountants - Chartered Accountants  
465 Great South Road, Greenlane, Auckland 1051  
PO Box 28687, Remuera, Auckland 1541

## Bankers:

Westpac New Zealand Limited; and  
ASB Bank Limited

## Solicitor:

Vinci Law, Commercial Advisory and Not-For-Profit Law  
145 Great South Road, Greenlane Auckland 1051



**PASIFIKA  
EDUCATION  
CENTRE**

**Pasifika Education Centre is a recognised Pacific centre of excellence for Pacific language revitalisation, cultural knowledge and advocacy across Aotearoa and throughout the Pacific region.**

**PEC at the forefront of Pacific languages and cultures in Aotearoa since 1978**



[www.facebook.com/PacificEducation](https://www.facebook.com/PacificEducation)



[www.youtube.com/user/PasifikaEducation](https://www.youtube.com/user/PasifikaEducation)

**Phone: +09 260 4042**

**Email: [reception@pec.ac.nz](mailto:reception@pec.ac.nz)**

**Website: [www.pec.ac.nz](http://www.pec.ac.nz)**